

Airport Permitting

Temporary Airport Authorization

As stated above, PUC 21663 makes it unlawful for an airport to be operated without a State Airport Permit (unless otherwise exempted). CCR 3532 provides a process for temporary authorization of an airport, for reasons like using a taxiway as a runway during runway reconstruction, or other short-term needs. To obtain a Temporary Airport Authorization, a person must submit a letter of request, along with the following information and documentation:

- 1) Name of person applying and name of the aircraft operator.
- 2) Site location (latitude and longitude and other descriptive information which will assist in locating site).
- 3) Local area map with site plotted on map (United States Geological Survey, city map, etc.).
- 4) Type(s) of aircraft to use the site.
- 5) Period (start and end dates) and expected number of operations (landings and takeoffs).
- 6) Purpose and description of operations.
- 7) Letter or notice of approval from local governing body (city or county).
- 8) Letter or notice of approval by landowner.

Notes:

- a) The Department will evaluate temporary airport sites using the airport design standards in Article 3 of the CCR. Variances may potentially be granted from design standards when safety of flight or the interests of the general public are not jeopardized.
- b) Temporary Airport Authorizations are for specific events and specified time periods.

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